

DEPENDANTS I.D. CARDS (Form S1511.) – Portsmouth Area

It is Her Majesty's Government policy that all MoD ID cards, passes and permits, including the S1511. must have a valid reason for issue, and show an Expiry Date.

In order to meet their legal, security control, and Health and Safety obligations, individual establishments are preferring to issue a specific to site, specific to purpose passes, and are giving less acceptance to the S1511.

The progressive changes that are now being experienced by Dependents are not intended to inconvenience anyone, and all should remember that the S1511. is primarily for access to the Naval Base when a spouse/partner is employed within the base – shore or ship.

The current situation is that the S1511. is still a valid document, with or without an Expiry Date, but is becoming less acceptable as an 'entry' permit to shore establishments. If you can justify having one, then make your case and one will be issued with an Expiry Date included. For example: you justifiably visit a number of establishments. If you can't make a case then request a single site specific to purpose pass from your spouses/partners parent establishment. Each establishment decides on which IDs, passes, and permits it will issue or accept.

In due course, and on a date still to be decided, a S1511. without an Expiry Date will become an invalid document.

For our local establishments the ID cards will be as follows:

HMS Sultan

A single site pass will be issued by HMS Sultan. This will only be issued to dependants of personnel assigned to HMS Sultan and will include an expiry date of 1 year from issue or end of assignment of the Serving Person. The dependant still needs to have a reason for entering the establishment – SARC, nursery or education centre – the latter two you will need to be in receipt of a sponsoring letter and the SARC – a leisure and amenities pass.

If your spouse/partner is not serving at HMS Sultan and you wish to use any of the above facilities then a pass will be issued as long as you have a sponsoring letter.

HMS Excellent

A single site pass will be issued by HMS Excellent. This will only be issued to dependants of personnel assigned to HMS Excellent and will include an expiry date of no more than 3 years from issue or end of assignment of the Serving Person. The dependant still needs to have a reason for entering the establishment – Pick-up/Drop off partner, Fitness Centre or nursery – for the latter two you will need to be in receipt of a sponsoring form and for the Fitness Centre – a leisure and amenities pass.

If your spouse/partner is not serving at HMS Excellent and you wish to use any of the above facilities then a pass will be issued as long as you have a sponsoring Form.

HMS Collingwood

A single site pass will be issued by HMS Collingwood. This will only be issued to dependants of personnel assigned to HMS Collingwood and will include an expiry date of 1 year from issue renewable annually until end of assignment. The dependant still needs to have a reason for entering the establishment – SARC, nursery or education centre – the latter two you will need to be in receipt of a sponsoring letter and the SARC – a leisure and amenities pass.

If your partner is not serving at HMS Collingwood and you wish to use any of the above facilities then a pass will be issued as long as you have a sponsoring letter.

HMS Nelson (HMNB – Portsmouth)

All Dependants ID cards will still be recognised to gain entry into HMS Nelson whether they have an expiry date or not. Though there is no 'Big Bang' date decided yet, Dependents should aim to be in possession of a S1511., which includes an expiry date, by the end of 2009.

The Dependents ID Card is there to allow drop off and pick up of a spouse/partner at their place of work. Although it does allow access to HMS Nelson there must always be a specific reason for needing to enter the site. If you are using the Sports facilities or education centre you must also have a specific pass or sponsoring letter.

For information on applying or updating your I.D Card – Your Service Persons can contact their Ships Office or Establishment Pass Office, or contact your local HIVE.

You will need two passport size photo's and if it is a new application you will also need a marriage certificate or passport bearing the same name as the Service Person.

Sultan HIVE 023 9254 2565

Collingwood HIVE 01329 333730

Nelson (Portsmouth) HIVE 023 9272 2151